



# WOOLSTON CONSULTING GROUP, LLC

*Certified Public Accountants and Consultants*

March 23, 2020

Dear Client:

As you know, New Jersey's Governor Murphy has ordered all residents to stay at home until further notice with the exception of certain "essential" businesses. While accounting firms have not specifically been identified as essential, The New Jersey Society of CPAs (NJCPA) has received additional guidance confirming that we may continue to operate provided we make our best efforts to reduce staff on-site to the minimal necessary and that we take the appropriate health measures. Based on this guidance, Woolston Consulting Group will continue to have a reduced office staff onsite and have all other staff working from home. Please note:

- Our offices will be closed to all clients until further notice. You will be able to send us your documentation via mail, email, or our secure portal.
- As we finalize your returns, we will send them to you via US Mail, private delivery service, or our secure portal, whichever is your preference.
- You can reach us at the Shrewsbury office (732) 542-0444, the Barnegat office (609) 660-5780 or directly via email or cell phone as follows:
  - Chuck Woolston  
[cwoolston@woolstoncpas.com](mailto:cwoolston@woolstoncpas.com)  
(732) 539-7209
  - Aimee Jensen  
[ajensen@woolstoncpas.com](mailto:ajensen@woolstoncpas.com)  
(732) 266-9894
  - Anna Marie Rogers  
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(732) 278-3126

Also, the Federal and state income tax filing deadlines have been extended. The Federal and New York deadlines for filing the returns and making payments have been extended to July 15, 2020. Due to budget constraints, the New Jersey filing and payment deadline has currently been extended to June 30, 2020. All 2019 balance dues and first and second quarter estimated payments are due on these dates. Keep in mind, we do encourage all clients to help us finalize your returns as soon as possible, particularly if you are due a refund.

Finally, while this is a trying time for all of us, it is also shown to be a time for some unscrupulous people to take advantage of the situation. Please be cautious about phone calls

or emails from individuals or groups requesting personal or financial information. The IRS or state taxing authorities would never call or email you to demand payment or ask you to verify or provide details to them, such as your social security number, credit card, or banking information.

If you have any questions, please do not hesitate to contact us. We are hoping you all stay safe and well.

Sincerely,

*Woolston Consulting Group, LLC*

Certified Public Accountants